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the most comprehensive medical assisting resource available kinn s the medical assistant 11th edition provides unparalleled coverage of the practical real world administrative and clinical skills essential to your success in health care kinn s 11th edition combines current reliable content with innovative support tools to deliver an

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more than any other product on the market the most successful medical assistants begin their careers with kinn trusted for more than 60 years kinn's the medical assistant an applied learning approach 14th edition teaches you real world administrative and clinical skills essential for a career in the modern medical office always with a focus on application through unfolding case scenarios critical thinking questions and interactive exercises the reorganized 14th edition includes expanded content on medical office accounts collections banking and practice management as well as a new chapter reviewing medical terminology anatomy and physiology and pathology with an easy to read

format and a full continuum of separately sold adaptive learning solutions real world simulations ehr documentation experience and hesi remediation and assessment you ll learn the leading skills to prepare for certification and a successful career in the dynamic and growing medical assisting profession comprehensive coverage of all administrative and clinical procedures prepares you for a wide array of medical assisting jobs nearly 185 step by step illustrated procedures with rationales break down how to perform critical skills for practice applied approach to learning helps you use what you ve learned in a real world setting including case scenarios and critical thinking exercises thorough ehr coverage with access to hands on activities incorporates use of simchart for the medical office software designed to ensure that you are practice ready sold separately key vocabulary terms and definitions are presented at the beginning of each chapter and highlighted in text discussions summary of learning objectives serves as a checkpoint and study tool patient education and legal and ethical features help relate content to practical use new chapter reviews medical terminology anatomy and physiology and pathology to help you build a solid foundation new reorganized and expanded content on medical office accounts includes collections banking and practice management new artwork focused on the workings of a modern medical office includes updated illustrations and photographs of procedures and medical records new expanded and updated sample certification exams help you practice and prepare for certification new streamlined presentation refines organization and writing for easy comprehension new coverage of patient centered care featured throughout textbook

comprehensive medical assisting begins with kinn elsevier s 60th anniversary edition of kinn s the medical assistant 13th edition provides you with real world administrative and clinical skills that are essential to working in the modern medical office an applied learning approach to the ma curriculum is threaded throughout each chapter to help you further develop the tactile and critical thinking skills necessary for working in today s healthcare setting paired with our adaptive solutions real world simulations ehr documentation and hesi remediation and assessment you will learn the leading skills of modern administrative and clinical medical assisting in the classroom basics of diagnostic coding prepares you to use the icd 10 coding system learning objectives listed in the same order as content makes it easy to review material clinical procedures integrated into the toc give you a quick reference point professional behavior boxes provide guidelines on how to interact with patients families and coworkers patient education and legal and ethical issues are described in relation to the medical assistant s job applied approach to learning helps you use what you ve learned in the clinical setting learning objectives and vocabulary with definitions highlight what s important in each chapter critical thinking applications test your understanding of the content step by step procedures explain complex conditions and abstract concepts rationales for each procedure clarify the need for each step and explains why it s being performed portfolio builder helps you demonstrate your mastery of the material to potential employers new chapter on the health record reviews how you ll be working with a patient s medical record new chapter on technology in the medical office introduces you to the role ehr technology plays in the medical office new chapter on competency based education helps you understand how your mastery of the material will affect your ability to get a job new clinical procedure videos helps you visualize and review key procedures

designed to support the trusted content in kinn s the medical assistant 15th edition this study guide is an essential review and practice companion to reinforce key concepts encourage critical thinking and help you apply medical assisting content this robust companion guide offers a wide range of activities to strengthen your understanding of common administrative and clinical skills including certification preparation questions a review of medical terminology and anatomy and application exercises trusted for more than 65 years as a key part of the journey from classroom to career it also features competency checklists to accurately measure your progress and performance from day one until you land your first job as a medical assistant comprehensive coverage of all administrative and clinical procedures complies with accreditation requirements approximately 190 step by step procedure checklists enable you to assess and track your performance for every procedure included in the textbook chapter by chapter

correlation with the textbook allows you to easily follow core textbook competencies matching and acronym activities reinforce your understanding of medical terminology anatomy and physiology and chapter vocabulary short answer and fill in the blank exercises strengthen your comprehension of key concepts multiple choice questions help you prepare for classroom and board exams workplace application exercises promote critical thinking and job readiness before you enter practice internet exercises offer ideas for expanded and project based learning new content aligns to 2022 medical assisting educational competencies new advanced clinical skills unit features three new chapters on iv therapy radiology basics and radiology positioning to support expanded medical assisting functions new coverage of telemedicine enhanced infection control related to covid 19 and catheterization new procedures address iv therapy limited scope radiography applying a sling and coaching for stool collection updated coverage of administrative functions includes insurance coding privacy security and more expanded information on physical medicine and rehabilitation expanded content on specimen collection including wound swab nasal and nasopharyngeal specimen collections

get more practice with the essential medical assisting job skills designed to support kinn's the clinical medical assistant an applied learning approach 13th edition kinn's the clinical medical assistant study guide and procedure checklist manual package an applied learning approach 13th edition offers a wide range of exercises to reinforce your understanding of common clinical skills including caahp and abhes competencies a variety of exercises test your knowledge and critical thinking skills with vocabulary review multiple choice fill in the blank and true false questions additional exercises enhance learning with skills and concepts word puzzles case studies workplace applications and internet activities procedure checklists help you track your performance of every procedure included in the textbook work products allow you to provide documentation to instructors and to accrediting organizations when a competency has been mastered cross references tie together exercises in the study guide to the connections theme in the main text new eight procedure checklists based on caahp competencies provide an assessment tool for ma procedures new glucometer test results and mantoux test records allow you to assess how well you're able to perform these procedures new simchart for the medical office connection ties ehr cases to appropriate chapters

master the clinical and administrative competencies you need to succeed as a medical assistant kinn's medical assisting fundamentals 2nd edition covers the administrative and clinical knowledge skills and procedures that are essential to patient care a reader friendly approach and focus on foundational content including medical terminology anatomy and physiology basic math calculations and soft skills provide a solid foundation for the key skills and procedures at the heart of medical assisting practice an applied learning approach organizes content around realistic case scenarios the 2nd edition adds coverage of intravenous procedures catheterization and limited scope radiography to address competencies approved in many states this practical text will prepare you to launch a successful medical assisting career easy to understand writing style is appropriate for all levels of learners in all types of medical assisting programs emphasis on foundational content includes in depth coverage of anatomy and physiology medical terminology basic math calculations and job readiness to build a strong base of knowledge illustrated step by step procedure boxes demonstrate how to perform and document key administrative and clinical skills content supports medical assisting certification test plans to help you prepare for board examinations real world scenario in each chapter presents a situation for you to follow as you read through the material helping you understand and apply key concepts as they are presented learning features include key terms and definitions being professional boxes study tips critical thinking exercises and review and summary sections all focusing on developing the soft skills that employers seek when hiring chapter learning tools include terms with definitions study tips critical thinking boxes and review and summary sections medical terminology boxes highlight chapter related medical terms to help you learn word parts pronunciation and definitions evolve website includes skills videos chapter quizzes five practice certification exams and a portfolio builder new chapters on intravenous procedures and limited scope radiography provide coverage of expanded medical

assisting functions approved in many states new expanded content addresses behavioral health catheterization procedures disease states medical office organization expanding ma roles and more

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